



NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY

CHIEF RISK OFFICER (1 POST)

Bursar's Department

The University seeks to appoint a dynamic and results oriented Chief Risk Officer in line with international standards and national compliance requirements. The Chief Risk Officer is essentially accountable for the overall risk management of the University; to include the integration of risk concepts into the University's strategic plan, risk identification and mitigation activities for effective decision making. This is a senior management position reporting to the University Bursar.

Duties and Responsibilities

The Chief Risk Officer's main principal accountabilities are to:

- Set up and lead a fully-fledged Risk Management Unit in the University which encompasses academic, management and administrative units and functions.
- Develop a Risk Management Policy for the University and direct its implementation and periodic review.
- Compile and manage an appropriate University Risk Register; together with regular risk reports to the Audit and Risk Committee.
- Work with the Audit and Risk Committee to ensure the identification, prioritization and management of risks, and to build a risk aware culture across the University.
- Formulate and monitor the implementation of risk management strategies and action plans, as well as supervising the University's risk mitigation and identification procedures.
- Manage the University's risk portfolio, including insurance and the identification, registration and eventual disposal of assets.

Qualifications and Experience

Applicants must have at least a Master's Degree in Risk Management and Insurance, or equivalent and a Bachelor's Degree in Risk Management and Insurance, or equivalent. In addition, five (5) years of progressive relevant post-qualification working experience in Risk Management is a requirement. Membership of a professional body is a distinct advantage. The successful applicant must be highly ICT literate, possess risk management skills and be a holder of a clean class 4 drivers' licence. Furthermore, s/he must have knowledge of asset disposal procedures and other related processes.

APPLICATION PROCEDURE

All applications will be treated in strictest confidence. Applications, which should include a curriculum vitae (giving full personal particulars of applicant including full name, place and date of birth, qualifications, employment and experience, present salary, telephone numbers and the names, addresses (including email) and telephone numbers of three contactable referees) and copies of certificates must be addressed to:

The Senior Assistant Registrar
Human Resources Department
National University of Science and Technology (NUST)
P O Box AC 939
Ascot
Bulawayo, ZIMBABWE

and emailed to recruitment@nust.ac.zw in a **single pdf file** clearly indicating the position being applied for in the subject line.

The National University of Science and Technology is an equal opportunities employer. In the interest of promoting gender parity, female candidates are encouraged to apply.

*The closing date for receipt of applications is **Friday 23 October, 2020.***

PLEASE NOTE THAT APPLICANTS WHO HAD RESPONDED TO THE PREVIOUS ADVERTISEMENT NEED NOT RE-APPLY.

ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED.