**NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY**



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**NUST Innovation Hub**

INDUSTRIAL DESIGN DISCLOSURE FORM

This form needs to be completed to provide the information necessary for the registration of an Industrial Design*.*

**PLEASE SUBMIT THE FORM TO:** **innovation.hub@nust.ac.zw**

**Date Submitted to NUST Innovation Hub:**

**Short Title for Design:**

**Contact Intellectual Property (IP) Creator:**

Is this regarded as a Functional Design[[1]](#footnote-1)? **Yes / No**

and/or

Is this regarded as an Aesthetic Design[[2]](#footnote-2)? **Yes / No**

**IP Creators**

PLEASE ADD ADDITIONAL TABLES for IP Creators, as necessary. Include Inventors from other institutions – note their affiliation in Department & Group/Unit field.

**NB**. **Full names and your home address details are required by the Patent Office.**

**NUST will retain the personal information in the following tables (for inventors and enablers) in its patent case files database for as long as a case remains active and until abandoned cases are destroyed.**

**Full names and personal residential addresses are required by the various patent offices in which patent applications may be filed. In certain cases, the patents are published with your full names and residential address as well as your nationality.**

**By submitting this form to NUST Innovation Hub, permission is deemed to have been granted by you for the use of your personal information for these purposes by each individual whose details appear below.**

If you leave NUST, please keep our office updated as to your contact details so that we can track you for the payment of any royalty income accruing to the inventors.

\*

|  |  |
| --- | --- |
| **FULL** names[as per ID document] | Ensure your **FULL** names are included here, e.g. your middle name, as they appear on your ID document. |
| Title [Mr/Ms/Prof/Dr] |  |
| Department & Unit/Group |  |
| Faculty |  |
| Staff or Student Number |  |
| Tel no.  |  |
| Cell no.  |  |
| Email address |  |
| Residential Address |  |
| Postal address & code if external, or NUST internal mail delivery address. |  |
| Nationality |  |

|  |  |
| --- | --- |
| **FULL** names [as per ID document] & title: | Ensure your **FULL** names are included here, e.g. your middle name, as they appear on your ID document. |
| Department & Unit/Group |  |
| Faculty |  |
| Staff or Student |  |
| Tel no.  |  |
| Cell no.  |  |
| Email |  |
| Residential Address |  |
| Postal address & code if external, or NUST internal mail delivery address. |  |
| Nationality |  |

**Share in Intellectual Property Creatorship** (add more rows if necessary)

Note NUST inventors should record “NUST” in the Institution column.

|  |  |  |
| --- | --- | --- |
| **Name** | **Institution / Company**  | **% Share[[3]](#footnote-3)** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | **100** |

**Applicant Details**

Name: National University of Science and Technology

Address: Box AC 939, Ascot

 Bulawayo

 Zimbabwe

Courier/Street/Postal Address (for general communication)

NUST Innovation Hub
National University of Science and Technology
Corner Cecil Avenue and Gwanda Road
Bulawayo
Zimbabwe

**Advise NUST Innovation Hub of any other party, e.g. a funder who may have certain rights to this intellectual property (even if they funded only part of the work).**

**Public Disclosure:** (e.g. conference presentation, publication of paper, thesis submission, dissertation).

a) Has the design been disclosed? **Yes / No**

 If yes, when (date):

 and how?

b) Is any public disclosure planned?

 Yes: Date:

 No:

1. Nature of Public Disclosures:

|  | **Date Disclosed** | **Date Planned** | **Comments** |
| --- | --- | --- | --- |
| Journal Articles |  |  |  |
| Conference Papers |  |  |  |
| Abstracts |  |  |  |
| Presentations |  |  |  |
| Posters |  |  |  |
| Grant/ FundingProposals |  |  |  |
| Potential Funder/Commercial partner |  |  |  |
| Academic Collaborator |  |  |  |
| Thesis/Dissertations |  |  |  |
| Other  |  |  |  |

**Technical Description**

Provide a FULL technical description of your invention (nature, purpose and operation) emphasising why it is novel over designs that currently exist (if there are any).

**Drawings / Photographs**

Design drawings should be submitted as a separate file to this form. In preparing your drawings, please note the following:

* You may provide drawings or photographs in black and white in electronic (PDF) format. They must be clearly reproduced by photocopying,
* No numbering is required.
* Should be A4 in size, with sufficient space at the top for insertion of the application number and applicant name and in the bottom right-hand corner for the signature of the applicant or agent. (For integrated circuit topography, drawings must be legible to the naked eye and may be folded to A4 size)
* Where there is more than one representation, these should ideally be on one A4 sheet and each view labelled, e.g. front view, side view, etc.
* Anything to be excluded from protection should be indicated as broken lines
* Provide an exploded view if possible
* Provide end views (top and bottom)
* Remove all words/numbers from the drawing. Where words, letters and numerals are not part of the design or do not serve as reference symbols, they should not be included.
* Where the design consists of a repeating surface pattern, a complete pattern and sufficient portion of the repeat to adequately disclose the design must be provided.
* .

Examples of a Suitable Set of Drawings. The border of each drawing below represents what appeared on a separate A4 page of the design application.





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**Use of Traditional Knowledge**

Is the design:

i) based on, or derived from, traditional knowledge or use

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No |  |

If yes, please describe in more detail:

ii) co-owned with the local community or individual

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No |  |

If yes, has a contract been entered into to record this co-ownership?

Materials

This section relates to the materials that are used for the design. Are there any special materials (e.g. specialist polymers, plastics, etc.) that are essential for the construction of the article described by this design that have been made available under a materials transfer agreement with a third party?

This does not include normal materials that are freely available to the public from a supplier.

1. *Materials received from third parties under materials transfer agreement:*
2. *Source(s):*
3. *Conditions of transfer including relevant agreements:*
4. *Do the conditions of transfer permit commercial exploitation and use of the material? If so, do any royalties need to be paid?*

**Confidentiality**

Please list any relevant Confidential Disclosure/Non-Disclosure Agreements.

**Source of Research Funding**

1. Funding sources:

|  |  |
| --- | --- |
| **Funder** | **Amount (ZW$)** |
|  |  |
|  |  |
|  |  |

1. Relevant agreements :

|  |  |  |
| --- | --- | --- |
| **Funder / Party** | **Agreement Reference No.** | **Date** |
|  |  |  |
|  |  |  |
|  |  |  |

1. Special terms:

|  |  |
| --- | --- |
| **Funder / Party** | **Comments** |
|  |  |
|  |  |
|  |  |

**Stage of Development**

1. What is the current stage of development:

|  |  |  |
| --- | --- | --- |
| i)  | an idea |  |
| ii)  | a proven concept  |  |
| iii)  | a working prototype |  |

1. What is still to be done?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Next Developments | At NUST | External  | Time Required | Projected Costs |
|  |  |  |  |  |
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**Potential Commercial Partners/Licensees**

1. *Companies that may be interested in the invention:*
2. *Existing links with potential commercial partners:*
3. *Technical, marketing and investment contacts with knowledge relevant to the potential application that could assist with the commercial evaluation of the invention:*
4. *Information on the commercial viability of the invention, e.g. selling price, potential markets, or a business plan:*
1. Functional Designs: design’s pattern, shape, configuration or ornamentation plays a role in the way the article performs (e.g. a tyre tread). Duration of protection = 10 years. [↑](#footnote-ref-1)
2. Aesthetic Designs: design performs a purely visual function (e.g. the iconic Coke bottle shape). Duration of protection = 15 years. [↑](#footnote-ref-2)
3. This share is the basis on which the Inventors’ portion of possible royalty income will be shared. A default situation is where the inventors elect to share the proceeds equally. [↑](#footnote-ref-3)